

Audit & Governance Committee Action Tracking

ACTIONS

Number	Meeting Date	Item	Recommendation / Action	Action by whom	Action update
A2/21	24 January 2022	Complaints	it was requested that an informal meeting be set up with the committee and relevant officers to discuss future complaints reporting.	Sarah Bogunovic	March 2022 update – At the informal meeting arranged the Chairman agreed with officers that the annual complaints report be put on workplan for June with an update in November 2022. Workplan has been updated.
A8/21	29 November 2021	A&G administration Discussed outside of meeting	<ul style="list-style-type: none"> a) Balance of reports – to include negative as well as positive b) Review report template – to include executive summary and have a limit to length of reports c) Officers to be reminded to engage with cllrs when a decision is to be made 	Committee Manager	January 2022 – report templates were being discussed with wider Democratic Services Team. Committee Manager had emailed relevant officer reminding them of balance of reports and to engage with councillors where a decision is needed.

COMPLETED RECOMMENDATIONS/REFERRALS/ACTIONS – TO BE DELETED

A6/21	29 November 2021	External Audit Procurement	Recommendation from A&G to be forwarded to full Council	Committee Manager	Full Council in December postponed until February 2022 COMPLETED
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A7/21	29 November 2021	Anti-Fraud and Corruption Strategy and Framework	Council to agree Constitution update	Committee Manager	Full Council in December postponed until February 2022 COMPLETED
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